

# EFFORTLESS AND EFFICIENT EXPERIENCES: A Win-Win for Customers and the Organization

16th Annual

# CUSTOMER CONTACT EAST: A FROST & SULLIVAN EXECUTIVE MIND CHANGE

Part of our 2020 International Customer Contact Executive MindXchange Series

August 16 - 19, 2020

Fort Lauderdale Marriott Harbor Beach Resort and Spa
Fort Lauderdale, Florida



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#### #FrostCC www.frost.com/linkedinCC

#### **5 REASONS WHY YOU MUST ATTEND**

#### YOUR CUSTOMER IS YOUR TRUE NORTH

Every person, every process, every tool must embed the customer in its DNA. Ignore this at your peril.

# **TECHNOLOGY IS MOVING FAST**

An era of unprecedented change is upon us, driven by the pace of digital technologies. Get a grip on a fast moving landscape of solutions and find innovative ways to provide data-driven customer support.

#### **EFFICIENCY MUST BE WELL THOUGHT OUT**

Amidst all the disruption and innovation comes the unabated demand for operational efficiency and effectiveness. Strategically deploy the "must have" processes and technology to stay ahead of both evolving customer expectations and the demands of your senior management.

## **POWER TO YOUR PEOPLE**

Your workforce is transforming and in turn presenting new challenges and new opportunities for brand ambassadorship. You must grasp a new model to attract and develop modern talent, and transition your existing workforce to one that embraces and is empowered by automation.

#### **INSPIRE YOUR PEERS, COLLEAGUES AND YOUR INTELLECTUAL CURIOSITY**

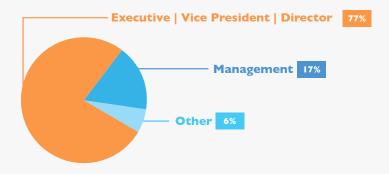
Our events are designed for you to open up about your most formidable challenges and forge lasting connections with your industry peers. Ultimately, you will leave the event feeling invigorated, inspired and ready to enact purposeful change.

# LOCATION, LOCATION, LOCATION

#### Fort Lauderdale Marriott Harbor Beach **Resort and Spa**

Pristine, oceanfront location with unbeatable views and close proximity to the airport, the perfect setting for a mix of business and pleasure.

#### **EXECUTIVE PROFILE\* /** WHO WILL PARTICIPATE



Join our growing community of customer contact, customer experience, and operations executives seeking and sharing new ideas and creative approaches to common challenges. Network with Vice Presidents, Directors and Senior Managers of:

- Contact Centers
- Customer Experience
- Customer Satisfaction and Loyalty
- Operations
- Customer Analytics
- Customer Care
- Customer Service
- Customer Support
- Customer Strategy Quality Assurance

#### YOUR NEW FAVORITE EVENT

#### **COLLABORATE, COLLABORATE, COLLABORATE**

Engage in strategic conversations with customer care and experience executives, guaranteed to generate new ideas!

#### **RELAX, HAVE FUN, AND MAKE NEW FRIENDS**

Keep your contact list building and your engines revving while enjoying many unique networking events.

#### **FIND SOLUTIONS FAST**

Be sure to sign up for a Frost & Sullivan Exclusive: Solutions Wheel! Collaborate speed date style with leading solution providers and discover who will help you address your business challenges - without a hard sales pitch.

#### STAY AHEAD OF THE TECHNOLOGY CURVE

One-to-one personalized discussions will focus around new services that executives can take advantage of to meet the specific needs of their businesses.

#### **SEE FOR YOURSELF**

Join us for a contact center site tour and get tangible examples of customer engagement excellence.

+69 Net Promoter

Source: TechValidate Survey of Customer Contact East 2019 Executive MindXchange Participants

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<sup>\*</sup>please note this profile is based on past Executive MindXchange events.

16th Annual

# CUSTOMER CONTACT EAST EXECUTIVE MINDX CHANGE ADVISORY BOARD

#### An event shaped by a community of your peers!

Frost & Sullivan extends its appreciation to the following Advisory Board Members for their expertise and valuable support in ensuring the agenda delivers relevant and valuable content.

#### **Derek Carder**

Vice President, Customer Experience and Technical Operations Geotab Customer Engagement Leadership Council Member

#### **Michael DeSalles**

Principal Analyst, Digital Transformation Customer Care Frost & Sullivan Customer Engagement Leadership Council Member

#### **Navjeet Gill**

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Customer Engagement Solutions
Microsoft
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#### **Robert Gofourth**

Vice President, Operational Strategy and Performance BlueCross BlueShield of North Carolina Customer Engagement Leadership Council Member

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#### Trista Miller

Director, Customer Care Frontier Airlines Inc.

#### Alpa Shah

Global Vice President,
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Customer Engagement
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#### **Diane Zilko**

Vice President, Revenue Cycle UPMC



# Snapshot Of Companies Represented At Previous Executive Mindychange Events



FAX: 1.888.674.3329

# SCHEDULE-AT-A-GLANCE

Schedule-at-a-glance is preliminary and will be updated as further information is available.

#### Choose Between SIX DIFFERENT COLLABORATION ZONES:

Customize Your Agenda! Stay the course with one zone or bounce around to others. All collaboration zones are Power-Point Free, participant-driven discussions featuring creative thinking and idea generation.

ZONE 1. Strategic Boardroom | ZONE 2. Raising the Bar on Customer Effort & Experience | ZONE 3. Elevating the Agent Experience

**ZONE 4.** Enhancing Agent Effectiveness | **ZONE 5.** Modernizing Contact Center Technology | **ZONE 6.** Excelling in Contact Center Operation

SATURDAY, AUGUST 15, 2020 - ARRIVAL DAY

7:00pm Suggested Arrival Time

Arrive Saturday to participate in Sunday's Networking Activity.

#### SUNDAY, AUGUST 16, 2020 - NETWORKING DAY AND LEADERSHIP COUNCIL MEETING

Link in, relax, meet-and-greet during special activities devoted to making new contacts and new friends.

Please note: Networking Day is open to all event participants and sponsors.

8:30am Sip & Sail

3:00pm Customer Engagement Leadership Council Meeting

3:15pm Sponsor Workshop

4:30pm Customer Engagement Leadership Council Meeting Concludes

4:45pm Sponsor Registration & Orientation Reception 6:00pm Presenter & Thought Leader Orientation

An essential meeting for Headliners, Moderator presenters, Fab Facilitators, and confirmed thought leaders to preview the event, highlight your roles, and network

with fellow peers.

6:45pm Meet 'n' Greet

This end-user/practitioner networking activity is your opportunity to identify – right out of the gate – those peers who share challenges similar to your own. It's a great way

to find participants who have thought leadership you can benefit from and to facilitate later dialogues throughout the event.

7:30pm Welcome Networking Reception & Event Kickoff

Meet your fellow peers and colleagues as we engage in an ice breaker over cocktails to get the conversations started and set you up for an event whose foundation

is built on collaboration.

Monday, August 17, 2020 - General Session and Exhibition

7:45am Registration, Breakfast, and Exhibition

8:30am Welcome and Headliner - Doing What's Right for the Customer: What They Want, Expect, and Value

9:20am Navigating the 16th Annual Customer Contact East: A Frost & Sullivan Executive MindXchange

**9:30am** Success Story – Determining and Measuring Outcomes for Impact!

9:50am Networking, Refreshment, and Exhibition Break

10:20am Concurrent Collaboration Zones – The Strategic Boardroom and Case Histories

Case Histories explore a specific use case and include informal conversations that draw upon the experience and expertise of the featured executive and participants.

**The Strategic Boardroom** engages participants in high level debate and discussion around preparing for C-Suite conversations on customer experience and customer care issues facing the organization.

Please note: The Strategic Boardroom is reserved for senior level, seasoned executives and seating is limited to encourage maximum participant interaction.

Choose one of the following zones:

Zone I: Strategic Boardroom – Identifying Your Customer's Priorities	Zone 2: Case History – The Critical Role of the Contact Center in the Experience Economy	Zone 3: Case History – Employee Experience: Leveraging Data to Drive Down Employee Effort
Zone 4: Case History – Intelligent Automation: Simplifying Complex Customer Interactions for the Agent	Zone 5: Case History – Readying Your Contact Center for <b>Next Gen Technology:</b> Moving from Disruption to Transformation	Zone 6: Case History – Deploying a Center of Excellence: How to Measure and Impact the Employee and Customer

11:15am Session to Session Travel Time

II:20am Concurrent Sessions -

Choose one of the following concurrent sessions:

Interactive - Solutions Wheel -

Play the "wheel" to find out which of the industry's products and services will help you solve your challenges. It is a series of rapid fire, one-on-one meetings with leading sponsors – both intense and fulfilling.

\_ OR -

Executive Presentations and Crowdsourcing – Budget Optimization: Ideas for Driving Out Cost in the Contact Center

– FOLLOWED BY –

The Threat of Automation – Ideas for Addressing Fear and Resistance

12:35pm Food For Thought Luncheon - Networking Roundtables Hosted by Industry Leaders

Practitioners and solution providers host a menu of luncheon discussions on pertinent industry issues. Dine and dish with industry experts. The list of discussion topics will be available on-site

I:40pm Session to Session Travel Time

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#### **DENOTES NETWORKING EVENTS**

# SCHEDULE-AT-A-GLANCE

Schedule-at-a-glance is preliminary and will be updated as further information is available.

1:45pm Concurrent Collaboration Zones - The Strategic Boardroom and Roundtables

Roundtable sessions capture the power of all participants' voices, insights and experiences via group discussion and exploration of the issue at hand.

The Strategic Boardroom engages participants in high level debate and discussion around preparing for C-Suite conversations on customer experience and customer care issues facing the organization.

Please note: The Strategic Boardroom is reserved for senior level, seasoned executives and seating is limited to encourage maximum participant interaction.

Choose one of the following zones:

Zone I: Strategic Boardroom – Meeting the Unique Challenges of the Enterprise Contact Center	Zone 2: Roundtable – Beyond the Contact Center: Championing an Organization-Wide Effortless Experience	Zone 3: Roundtable – Measuring the Agent Experience to Propel Contact Center Efficiencies
Zone 4: Roundtable – Transforming Service: Building Powerful Knowledge Bases and Communities	Zone 5: Roundtable – Soft Benefits Driving Al Decisions, More than ROI	Zone 6: Roundtable – Leveraging Six Sigma in the Contact Center

3:35pm **Session to Session Travel Time** 

3:40pm Concurrent Sessions -

Choose one of the following concurrent sessions:

INTERACTIVE - SOLUTIONS WHEEL -

Play the "wheel" to find out which of the industry's products and services will help you solve your challenges. It is a series of rapid fire, one-on-one meetings with leading sponsors - both intense and fulfilling.

\_ OR \_

The Fix - Crowdsourcing Tactical Solutions to Our Most Vexing Challenges

4:55pm **Session to Session Travel Time** 

5:00pm Success Story - Overcoming the Challenges of Integrating Disparate Systems

5:30pm **Networking Reception** 

Tuesday, August 18, 2020 - General Session and Exhibition

6:45am Early Risers Run/Walk

6:45am **Beach Yoga** 

8:00am **Breakfast and Exhibition** 

8:45am Icebreaker and Headliner - Transforming Your Capabilities, Tools and Processes for the Future

Frost & Sullivan Customer Contact Executive MindXchange Advisory Board and Member Recognition 9:45am

Ask The Experts! Panel Discussion – Earning an A for Effortless 9:50am

10:40am Briefing Sessions, Networking, Refreshments, and Exhibition Break 11:40am

Concurrent Collaboration Zones – The Strategic Boardroom and Roundtables

Roundtable sessions capture the power of all participants' voices, insights and experiences via group discussion and exploration of the issue at hand.

The Strategic Boardroom engages participants in high level debate and discussion around preparing for C-Suite conversations on customer experience and customer care issues facing the organization.

Please note: The Strategic Boardroom is reserved for senior level, seasoned executives and seating is limited to encourage maximum participant interaction.

Choose one of the following zones:

Zone I: Strategic Boardroom – Customer Support: Your Call is Very Important to Us! Balancing your BPO and Internal Strategy	Zone 2: Roundtable – Measuring the Cross Channel Customer Experience	Zone 3: Roundtable – Deflect Traffic, Reduce Costs and Improve CX with AI: Real World Use Cases
Zone 4: Roundtable – Using Customer Journey Analytics to Improve Agent Effectiveness and CX	Zone 5: Roundtable – Aligning the Brand and Self Serve Strategy	

12:40pm Food For Thought Luncheon - Networking Roundtables Hosted by Industry Leaders

Practitioners and solution providers host a menu of luncheon discussions on pertinent industry issues. Dine and dish with industry experts.

The list of discussion topics will be available on-site.

1:45pm Session to Session Travel Time

1:50pm Concurrent Collaboration Zones - The Strategic Boardroom and Think Tanks

ThinkTank sessions employ interactive team exercises in a "roll up your sleeves" learning environment...

The Strategic Boardroom engages participants in high level debate and discussion around preparing for C-Suite conversations on customer experience and customer care issues facing the organization.

Please note: The Strategic Boardroom is reserved for senior level, seasoned executives and seating is limited to encourage maximum participant interaction.

Choose one of the following zones:

Zone I: Strategic Boardroom – Gaining Top Down Support for Customer Centricity Across the Enterprise	Zone 2: ThinkTank – Designing the (Conversational) AI Experience with the Human Perspective	Zone 3: ThinkTank – Deepening the Link Between Quality and Employee Engagement
Zono 4. ThinkTook Finding the Ideal	Zono E. ThinkTook Cutting Through the Digit	tol

ThinkTank - Finding the Ideal ThinkTank – Cutting Through the Digital Balance for Your CX - Automation, Transformation Hype - The Role of Technology Al and Agent Support in Delivering Improved CX and Cost Reductions

#### **DENOTES NETWORKING EVENTS**

## SCHEDULE-AT-A-GLANCE

Schedule-at-a-glance is preliminary and will be updated as further information is available.

3:20pm Networking, Refreshments, and Exhibition Break

3:50pm Concurrent Collaboration Zones – The Strategic Boardroom and Best Practices

Best Practice sessions examine a real world use case, dissect the best practices employed, and explore how to apply them to your own initiative and company.

Choose one of the following zones:

Zone 2: Best Practice – Driving Real Customer Value Using Analytics Zone 3: Best Practice – Continuous Learning.
Continuous Practice, Continuous
Improvement!

Zone 4: Best Practice – Enhancing Agent
Productivity and Performance,

Zone 5: Best Practice – Design Thinking:
Orchestrating the Contact Center
of the Future

4:50pm Session to Session Travel Time

**4:55pm** Success Story – Join us for a Burst of Insight on:
• Advancing an Agent's Career Development

• Nurturing Your Manager's Professional Development

5:30pm General Session Concludes

6:00pm I6th Annual Customer Contact East Beach Party and Olympics

WEDNESDAY, AUGUST 19, 2020 - GENERAL SESSION AND EXHIBITION

7:15am Early Risers Run/Walk

7:15am Beach Yoga

8:30am Breakfast and Exhibition

9:10am Kickoff and Headliner – Playing Offense: Unleash the Talents, Passions, and Potential of Your People
10:15am Success Story – Collaborating to Drive Efficiencies and Process Improvements Across the Enterprise

10:35am Networking, Refreshments, and Exhibition Break

11:05am On the Radar - Harnessing the Next Wave of Emerging Technologies in the Contact Center

11:35am Insights and Ideas Roundup - The Great Take-Away: Implementing the Best, Brightest and Boldest Ideas from the Program

12:15pm Content for the 16th Annual Customer Contact East Concludes

**Contact Center Site Tour and Executive Roundtable** 

1:00pm Site Tour – Shuttle Check In. Lunch will be provided.

3:30pm Customer Engagement Leadership Council Executive Roundtable on Effortless Agent Experience and Engagement

4:30pm Site Tour and Executive Roundtable Conclude – Shuttle Transportation to Fort Lauderdale-Hollywood International Airport & Fort Lauderdale Marriott Harbor Beach Resort & Spa Provided.

"I can't stop talking about the **value to me this event provided**, all the way up to my CEO!" – Vice President, Customer Experience, AMEREN MISSOURI | "Robust!" – First Vice President, Director of Customer Contact Center, BIG LOTS | "I have been to several Frost & Sullivan events and I ALWAYS come back to work **energized with many different ideas to try** to better my contact center and teams." – Vice President, Call Center Operations & Customer Care, PLEASANT HOLIDAYS, LLC| "High value, focused, **collaboration and co-creation** to solve problems and grow business." – CX Innovator, VERIZON COMMUNICATIONS INC.| " ...

The networking opportunities allow and solutions and contact group.

Service Operations, EMPIRE TODAY

00% me the chance to interact with my peers, share common issues of surveyed participants broaden my would recommend this event to In the past, I have turned a colleague and/or industry peer. to issues and they have

to this group for solutions a colleague and/or industry peer. to issues and they have responded positively, and I would not hesitate to do the same for someone else." – Manager, Customer

"Good exposure to real world solutions."

-Vice President, Contact Center Services, MAXIMUS INC. | "WOW - The best I have ever attended!" -Vice President, Contact Center Solutions, J. KNIPPER COMPANY | "One of the most effective and essential events I have participated in." -Vice President, Enterprise Contact Center, ST JUDE CHILDREN'S RESEARCH HOSPITAL

"Excellent networking opportunities and a great platform for introduction to new technologies and views."—Technology Manager, SCHNEIDER ELECTRIC | "I have material from this event that I will use to present to my leadership team!"

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#### Sunday, August 16, 2020

Sip & Sail 8:30am

Sail down Las Olas River while creating unforgettable memories along the way. We'll journey down premier Las Olas Boulevard to taste the local cuisine before stepping aboard a cruise along Fort Lauderdale's waterfront. With a margarita or mojito in your hand, this will be a networking experience not to be missed!



Hosted by:

#### Meet 'n' Greet 6:45pm

**Welcome Networking Reception & Event Kickoff** 7:30pm



This end-user/practitioner networking activity is your opportunity to identify – right out of the gate – those peers who share challenges similar to your own. It's a great way to find participants who have thought leadership you can benefit from and to facilitate later dialogues throughout the event.

Meet your fellow peers and colleagues as we engage in an ice breaker over cocktails to get the conversations started and set you up for an event whose foundation is built on collaboration.





#### Monday, August 17, 2020

**Networking Reception** 5:30pm

Cap off the day with newfound friends over cocktails & hors d'oeuvres!



#### Tuesday, August 18, 2020

**Early Risers** Run/Walk 6:45am

OR

**Beach Yoga** 6:45am



Calling all walkers, joggers and runners! Lace up your sneakers and get your endorphins flowing with a little exercise. It's the perfect start to a great day of content and networking!

Calling all yogis! Get energized while building strength and flexibility with us. This upbeat, creative yoga practice, will link breath and movement to keep you present and centered.



16th Annual **Customer Contact East Beach Party and Olympics** 6:00pm



Choose your teams and let your competitive spirit break free. After a buffet dinner, it's ALL ABOUT Beach Olympics fun! The winning teams will be draped in gold, silver and bronze.

#### Wednesday, August 19, 2020

**Contact Center Site Tour and Executive Roundtable** 

1:00pm Site Tour - Shuttle Check In. Lunch will be provided.

3:30pm Customer Engagement Leadership Council Executive Roundtable on Effortless Agent

**Experience and Engagement** 

4:30pm Site Tour and Executive Roundtable Conclude - Shuttle Transportation to Fort Lauderdale-Hollywood International

Airport & Fort Lauderdale Marriott Harbor Beach Resort & Spa Provided.

# Update Your Business Playbook with The Executive Mind change Chronicles

## Take Control of Your Future

#### **Benefit from All Session Summaries**

These are not transcripts, but actual summaries focused on key observations and take-aways, featuring tactics and strategies for immediate implementation.

#### **Video Access to the Event Keynotes**

Watch and learn from lessons shared by event keynote speakers. These industry experts present case studies, lessons learned, and provide invaluable thought leadership and inspiration for senior executives.

#### **Take the Event Home**

For your colleagues who were not able to attend the event, you'll have key questions and answers, best practices, tactics, and strategies that work – and those that didn't – at your fingertips.

#### **Find Event Information Fast**

The entire event is catalogued and searchable so you can find what you are looking for quickly. Why waste valuable time looking when you could be learning?

#### **Stay Connected**

Take advantage of the ability to review all those great ideas you want to implement after the event and get info about expert presenters with whom you can follow up. Grow your professional network and guarantee your own ROI for years to come.

#### **Capture the Hidden Agenda**

Gauge where you are among your peers through on-site surveys that identify industry benchmarks, as well as question and answer sessions that go outside the pre-planned content.

#### **Savings**

Event participants will save up to \$300.

NOTE: Frost & Sullivan makes every effort to collect and ensure the quality of individual session chronicles; however, the summaries presented in the articles are the expert opinion of the writers and inclusion/exclusion of specific material is at the discretion of each speaker. While every effort is made, there is no guarantee that notes for each and every session will be submitted as requested.

## **Pricing**

The Executive MindXchange Chronicles are now available for purchase. Additional savings apply when purchased prior to or on-site at the event.

#### PARTICIPANT PRICING

Pre-event: \$395

Post-event: \$495

# NON-PARTICIPANT PRICING

Post-event: \$695

# Reserve Your Chronicles Today

Contact Adam Geiger:

Ph: +1.305.807.8134

E:Adam.Geiger@frost.com

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Visit www.customerleadershipcouncil.com Email: Adam.Geiger@frost.com The Leadership Council is an incredible network of executives that tackle the current challenges of the industry as well as work on developing thought leadership around tomorrow's challenges. The level of engagement, problem solving and forward thinking has driven me to continue being a member of this community. Whenever I have a challenge or problem, I can count on one of my colleagues in the Council to have a thought provoking idea or solution around the topic. It is truly one of the most valuable organizations I belong to.

- Robert T. Gofourth

Vice President, Operational Strategy and Performance BlueCross BlueShield of North Carolina

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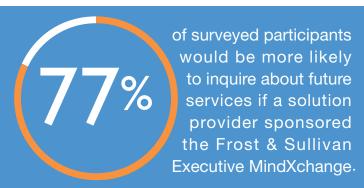
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Optimization software and services that capitalize on solutions from KANA<sup>®</sup>, A Verint Company to help organizations enrich customer interactions across communications channels, optimize their workforces, and improve business processes.

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For information on sponsorship, please contact: Rebecca Witherington at 239.292.3763 or via email: Rebecca.Witherington@frost.com





Source – TechValidate Survey of previous Customer Contact Executive MindXchanges.



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REGISTER NOW EVENTS.US@FROST.COM TEL: 1.877.GOFROST (1.877.463.7678) FAX: 1.888.674.3329 customercontacteast.com

# REGISTRATION

**16TH ANNUAL** 

### CUSTOMER CONTACT EAST:

A FROST & SULLIVAN EXECUTIVE MIND X CHANGE

August 16 - 19, 2020

Fort Lauderdale Marriott Harbor Beach Resort and Spa | Fort Lauderdale, Florida

#### **REGISTER ONLINE**

www.frost.com/ccs

#### **VENUE INFORMATION**

Fort Lauderdale Marriott Harbor Beach Resort and Spa 3030 Holiday Dr Fort Lauderdale, FL 33316 (954) 525-4000

Frost & Sullivan will be reserving a limited number of discounted rooms at the event property. Please contact the property directly for rates, availability, and to book your accommodations. Be sure to mention you will be participating in the Frost & Sullivan event.

M EMAIL

events.us@frost.com

) PHONE

1.877.GO FROST (1.877.463.7678)

#### **REGISTRATION | PRICING SCHEDULE**

■ Event Registration   Complete Series	\$3,240
(Inclusive of Event Registration, Executive MindXchange	
Chronicles, Sip & Sail & Site Tour)	
☐ Event Registration	<b>*** ***</b>

■ Event Registration	\$2,795
(Inclusive of General Session Only)	ΨΞ,775

#### A-LA-CARTE OPTION

☐ Sip & Sail	\$ 50
☐ Site Tour	\$ 100
☐ Customer Contact 2020 East	

# Lactomer Contact 2020 East Executive MindXchange Chronicles

Pre-Event   On-site	<b>ф 373</b>
Post-Event	\$ 495
Non-Participant	\$ 695



# CUSTOMER CONTACT 2020 EAST EXECUTIVE MINDXCHANGE CHRONICLES

A real Golden Nugget that continues to add value post-event! As a thorough and focused set of notes, the Customer Contact 2020 East Executive MindXchange Chronicles ensures you don't miss out on any sessions that run concurrently with those that you selected. If you are unable to sign up for this now, you may order post event. Please note that post event purchases will be \$495 so get your hands on these collections at the lower rate now!

#### **PAYMENT PROCEDURES**

Payment in full is required immediately upon registration and is non-refundable and also must be received by Frost & Sullivan prior to the event start date. If payment has not been received by Frost & Sullivan prior to the event start date you will not be able to attend the Executive Event. If, for any reason, you are unable to attend the Executive Event for which you are registered, and notify Frost & Sullivan in writing more than 3 weeks prior to the event start date, a one-time credit will be issued for use toward registration at any other Frost & Sullivan Executive Event. The credit must be used within 90 days of the original registration date and can be applied to any Executive Event scheduled up to one calendar year from the event for which you originally registered. Credits may not be transferred more than once, and all unused credit(s) will be forfeited after 90 days. Cancellation within I days prior to the event will incur a one time fee of \$500. The remaining balance can be applied to any Executive Event up to one calendar year from the event for which you originally registered. Notification must be received by Frost & Sullivan in writing. If you do not attend the event and fail to notify Frost & Sullivan PRIOR to the event, no credit will be issued. Every effort is made to ensure that the speakers noted in this brochure are present, but changes beyond the control of Frost & Sullivan may occur. The program agenda will be updated biweekly and can be downloaded from www.frost.com/ccs.

4-15-20

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